



NEW YORK
RURAL LETTER CARRIERS' ASSOCIATION
"Service With A Smile"



Dear County Secretary,

It is time to start making plans for your local union meeting. Be sure to contact the state officer that is assigned to your county to be sure they are available on the date you want to hold your meeting. (Copy enclosed of Officer Assignments). *Please remember:*

- To include the Nomination and Election Notice in with your meeting notice. Be sure to fill it out completely before you make your copies.
- Notice **MUST** be mailed at least 15 days before the meeting; be sure to include any business that may come up, i.e.-resolutions, constitution changes, spending of monies for state delegates or door prize at convention, belonging to a district (ECC), or possible county mergers. You can print this on the reverse side of the Nomination/Election Notice to save on paper.
- Fill out the annual report while at the meeting! Be sure to fill out the last page of the annual report completely and sign it. There is an envelope enclosed to send everything back to me. They must be received by May 23, 2025.

Your Annual Packet is enclosed, which has been updated with the following changes:

First, you will find a cover sheet listing what to send back to the State Secretary Treasurer. If you have any questions as to what should be retained by your office or returned to the state Secretary Treasurer, please feel free to call me.

Second, **ANY CHANGES TO YOUR COUNTY CONSTITUTION MUST RECEIVE A 2/3 VOTE.** When making changes, please send a copy of your constitution indicating the changes along with a **copy of your meeting minutes.** **All county constitutions must be approved by the NYRLCA Executive Board. Once approved, a formal copy will be sent to you with the NYRLCA seal. This will be your original and is to be kept in a safe place. Please be sure to sign your constitution. Your meeting minutes will also provide me with the information that I need (i.e., where and when).**

Third, the membership lists (both members and non-members) are as of February 23, 2025. For those of you who wish to have an updated list with new members (up to the date of your county meeting), please feel free to email me and I can forward an electronic version to you.

Remember that the Member Rebate Program is in effect. For any member recruiting a Regular/PTF carrier on dues withholding, the recruiter **AND** the new member receive \$0.00. For any member recruiting a relief carrier on dues withholding, the recruiter receives \$25.00.

As always, if you have any questions, feel free to call me.

John Fancher
NYRLCA Secretary Treasurer
12766 Route 23
Prattsville, NY 12468-6111
518-755-2829
nyrlcatreasurer@gmail.com